

LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS
Board Meeting
MINUTES
March 11, 2025

Board Members Present:

Michael Davis- Chairman, James Delatte- Vice-President, Chad Gielen- Compliance Officer, Scott Irelan- Member, Nicholas Latino- Member, and Trion Horgan- Secretary/Treasurer

Trion Horgan, Secretary/Treasurer, arrived at the meeting at approximately 10:30 am.

Board Members Absent:

Darrick LeBeouf- Member and Cindy Luton- Member

Office Staff Present:

George Lovecchio-Executive Director and Kimberly Barbier-Executive Assistant

Contract Staff Present:

John Becknell-Board Attorney and Victoria Bienvenu-Compliance Management Consultant

Guests Present:

Eric Martin-Pfizer and Alex Colgan-LedgerDomain

Mr. Colgan representing LedgerDomain attended the meeting by Zoom from approximately 11:09 am through 11:20 am for discussion of agenda item VIII.C.

I. Call to Order

The meeting was called to order on Tuesday, March 11, 2025, at approximately 9:55 am by Michael Davis, Chairman. The meeting was held at the Board's administrative office located at 12091 Bricksome Avenue, Suite B, Baton Rouge, Louisiana.

II. Roll Call and Introduction of Guests

Roll call was taken by James Delatte, Vice-Chairman, with the above noted results.

III. Call for Additional Agenda Items (Discussion at Agenda Item X)

Mr. Davis called for any additional items to be added to the agenda for discussion later in the meeting at agenda item X. No additional items were presented to be added to the agenda.

IV. Approval of Meeting Minutes- December 10, 2024

George Lovecchio, Executive Director, presented draft minutes of the December 10, 2024 Board meeting. Individual review of the presented minutes was taken. No changes or corrections to the minutes as presented were offered. **MOTION was**

made to dispense with full reading of the minutes and to approve the minutes of the December 10, 2024 Board meeting as presented; moved by Chad Gielen, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Chad Gielen, Scott Irelan, Nicholas Latino, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan, Darrick LeBeouf, and Cindy Luton; ABSTAINED: None; RECUSED: None.

V. Financial Matters

A. Financial Statements

1. December 2024

Mr. Lovecchio presented the financial transaction list and balance reports for the month of December 2024.

2. January 2025

Mr. Lovecchio presented the financial transaction list and balance reports for the month of January 2025.

3. February 2025

Mr. Lovecchio presented the financial transaction list and balance reports for the month of February 2025.

General discussion of the monthly financial information presented for December 2024, January and February 2025 was held. No formal action was taken on these agenda items.

B. FY2025 to Date Review

Mr. Lovecchio presented the profit/loss budget versus actuals report for the current fiscal year, 2025, to date covering the period of July 1, 2024 through February 28, 2025. General discussion was held. No formal action was taken on this agenda item.

VI. Service Contracts

A. Compliance Management Consulting - Renewal of Services

Mr. Lovecchio presented proposed service contract between the Board and Victoria Bienvenu for continuation of compliance management consulting services. Ms. Bienvenu's current contract with the Board terms on March 31, 2025. The proposed renewal of services contract is for the period of April 1, 2025 through March 31, 2026. General review and discussion of the proposed contract was held. **MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and Victoria Bienvenu for continuation of compliance management consulting services covering the period of April 1, 2025 through March 31, 2026 for the maximum contract amount not to exceed \$65,000; moved by Nicholas Latino, seconded by Scott Irelan, and passed by voice vote- FOR: James**

Delatte, Chad Gielen, Scott Irelan, Nicholas Latino, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan, Darrick LeBeouf, and Cindy Luton; ABSTAINED: None; RECUSED: None.

B. Facility Inspections – Renewal of Services

Mr. Lovecchio presented a proposed service contract between the Board and John Liggio for continuation of facility inspection services. Mr. Liggio's current contract with the Board terms on March 31, 2025. The proposed renewal of services contract is for the period of April 1, 2025 through March 31, 2026. General review and discussion of the proposed contract was held.

MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and John Liggio for continuation of facility inspection service covering the period of April 1, 2025 through March 31, 2026 for the maximum contract amount not to exceed \$22,000; moved by Scott Irelan, seconded by Chad Gielen, and passed by voice vote- FOR: James Delatte, Chad Gielen, Scott Irelan, Nicholas Latino, and Michael Davis; AGAINST: None; ABSENT: Trion Horgan, Darrick LeBeouf, and Cindy Luton; ABSTAINED: None; RECUSED: None.

VII. New Business

A. Distribution versus Dispensing and Administration

Ms. Bienvenu presented information regarding the differences of regulatory responsibilities for distribution and dispensing and administration on state and federal levels; and certain classes of drugs that have been in the media lately. General discussion of what might trigger the Board to take any action was held. No formal action was taken on this agenda item.

B. Teaching Institutions

Mr. Lovecchio and John Becknell presented an item to be added to the *Authorized Recipients* article in the licensee newsletter regarding teaching institutions authority to procure and possess legend medical devices for instructional purposes only in an education curriculum. General discussion was held. No formal action was taken on this agenda item.

VIII. Old Business

A. Track and Trace Security Network- Compliance Response Program Update

Mr. Lovecchio and Ms. Bienvenue presented update to the Track and Trace Security Network program. Mr. Lovecchio noted that there may be more discussion of this agenda item with agenda item VIII.C later in the meeting.

B. Compliance Management (Program) Update

Mr. Bienvenu presented an update on the Compliance Management program. No formal action was taken on this agenda item.

Alex Colgan of LedgerDomain joined the meeting via Zoom at approximately 11:09 am for discussion of agenda item VIII.C and more discussion of agenda item VIII.A.

C. Federal DSCSA Update

Mr. Lovecchio introduced Mr. Colgan of LedgerDomain who had joined the meeting by Zoom. Mr. Colgan presented updates on the Federal Drug Supply Chain Security Act (DSCSA) and the Board's track and trace network security program. General discussion was held. No formal action was taken on this agenda item.

Mr. Colgan exited the meeting at approximately 11:20 am/pm.

IX. Licensure Matters

A. New Licenses Issued

Kimberly Barbier, Executive Assistant, presented a list of new licenses issued since the December 2024 Board meeting for review. There were approximately 132 new licenses issued; of these, 63 new licenses were for initial/ first time licensure. General discussion was held. No formal action was taken on this agenda item.

B. New State Police Criminal History Records Check Program

Ms. Barbier presented information regarding the Louisiana State Police's new process for application and obtaining results of criminal history records (background) checks. State Police has changed to an electronic fingerprint-based service. General discussion was held. No formal action was taken on this agenda item.

X. Approved Additional Agenda items (from Agenda Item III)

There were no agenda items added at agenda item III to be discussed.

XI. Board Matters

A. Confirmation of Next Board Meeting

The next Board meeting is tentatively set for Tuesday, June 10, 2025.

B. Board Member Resignation

Mr. Lovecchio announced that Darrick LeBeouf has turned in his resignation from the Board. General discussion was held. No formal action was taken on this agenda item.

XII. Adjournment

There being no further business before the Board, **MOTION was made to adjourn the meeting; moved by Trion Horgan, seconded by James Delatte; and passed by**


voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Scott Irelan, Nicholas Latino, and Michael Davis; AGAINST: None; ABSENT: Darrick LeBeouf and Cindy Luton; ABSTAINED: None; RECUSED: None.

The meeting adjourned at approximately 11:39 am.

Approved and accepted by the full Board -

Date:

06/16/25


Trion Horgan, Board Secretary / Treasurer


George Lovecchio, Executive Director